

General Data Protection Regulation (GDPR)

eCommerce/digital service supplier questionnaire



In order to help our clients ensure that they are able to confirm their compliance to obligations in regard to the GDPR please can you complete the following questionnaire as an accurate statement of your organisations position.

COMPANY NAME

SERVICE PROVIDER

Tick as appropriate

1. Is your organisation providing services to clients that would constitute being considered a data processor as defined under GDPR? YES NO

2. What personal data do you capture, store or process on behalf of your clients? Please select or edit in the list below:

Personal Data

Name	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Gender	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Ethnicity	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Marital status	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Religion	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Date of birth	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Sexual orientation	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Genetic data	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Biometric data	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Medical data	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Family relationships	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Personal address	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Financial status	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Card/banking details	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Personal email address	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Telephone number	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Criminal record	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Photographic identity	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Online Identifiers

Cookies/BGI	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Browsing history	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Shopping history	<input type="checkbox"/> YES	<input type="checkbox"/> NO
IP address	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Device MAC address	<input type="checkbox"/> YES	<input type="checkbox"/> NO
GPS location	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Social 'handles'	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Other personal data (please specify)

3. Have you ensured that the Personal Data processed is compliant with the GDPR principle of Lawful Processing? YES NO

5. Do you have policies and practices in place that enable an individual to access data held about them within the required timescales? YES NO

4. Do you have clear policies and processes in place to ensure individual willing consent is gained to capture or store Personal Data? YES NO

6. Do you have policies and practices in place that enable an individual to exercise their right to be forgotten (erasure)? YES NO

7. Do you have policies and practices in place that enable an individual to exercise their right to restrict processing? YES NO

8. Do you have policies and practices in place that enable an individual to exercise their right to data portability? YES NO

9. Do you have policies and practices in place that enable an individual to exercise their right to object? YES NO

10. Do you have policies and practices in place that enable an individual to exercise their right to rectification? YES NO

11. Do you have policies and practices in place that enable an individual to exercise their right not to be subject to automated decision-making including profiling? YES NO

12. Is the personal data encrypted, anonymised or psuedonymised to ensure it cannot be read by unintended parties? YES NO

13. Where data is shared between systems or parties legitimately, are policies and processes in place to ensure the personal data remains consistent? YES NO

14. Do you use model contractual clauses? YES NO

15. Is the country receiving the personal data deemed 'adequate' for data security purposes? YES NO

16. At what location/jurisdiction will your client's data be physically stored/Processed?

17. What is the legal jurisdiction of the agreements entered in to with customers based in the UK/EEA? If the jurisdiction is outside the EU how do you confirm alignment and compliance to GDPR to your clients?

18. Are there any secondary/backup sites for provision of service that exist in any other jurisdictions? If so, where? YES NO

19. If data is stored outside of the EU what provision do you provide to assure your clients in the EU that you comply with the GDPR requirements to protect it? YES NO

20. If any of the personal data is stored or processed in the USA does your organisation comply with prevailing international standards, i.e. Have you signed up to Privacy Shield? YES NO

21. If a service contract ends or is cancelled at any point, do you contractually commit to delete all your client's customer's personal data? if so, how quickly is this done and how is this evidenced? YES NO

We confirm that the information provided in this response is accurate as at the date it is signed:

COMPLETED BY (NAME)	DATE
POSITION	SIGNATURE
EMAIL ADDRESS	